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Staff Initial \_\_\_\_\_ Date \_\_\_\_\_

Date: \_\_\_\_\_  
Patient's Name: Mrs. Miss Ms Mr. Dr. \_\_\_\_\_  
Address: \_\_\_\_\_ Apt# \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Home Phone: ( ) \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Allergies: \_\_\_\_\_  
Family Doctor: \_\_\_\_\_ Telephone \_\_\_\_\_  
Can we call you at work? \_\_\_No \_\_\_Yes Please provide an authorized person/phone number who can receive your medical information in the case of an emergency \_\_\_\_\_  
Phone Number: \_\_\_\_\_

**Please answer all questions:** How were you referred to us:

Referring Physician \_\_\_\_\_ Friend \_\_\_\_\_  
Insurance \_\_\_\_\_ Google Search \_\_\_\_\_ JUVA Website \_\_\_\_\_ Facebook \_\_\_\_\_  
TV Segment \_\_\_\_\_ Magazine \_\_\_\_\_ ZocDoc \_\_\_\_\_ Other \_\_\_\_\_  
Do you want to be on JUVA's email list and receive information on JUVA events & specials Yes \_\_\_ No \_\_\_

**Please answer all insurance questions completely:**

**Primary Insurance:** \_\_\_\_\_ **Please circle: HMO PPO POS Other**  
Address of insurance: \_\_\_\_\_  
Identification # \_\_\_\_\_ Group Number: \_\_\_\_\_  
Insured's Name: \_\_\_\_\_ Insured's Social Security number: \_\_\_\_\_  
Insured's date of birth: \_\_\_\_\_ Relation ship to patient: \_\_\_\_\_

**Secondary Insurance:** \_\_\_\_\_ **Please circle: HMO PPO POS Other**  
Address of secondary insurance: \_\_\_\_\_  
Identification #: \_\_\_\_\_ Group Number: \_\_\_\_\_  
Insured's Name: \_\_\_\_\_ Insured's Social Security Number: \_\_\_\_\_  
Insured's date of birth: \_\_\_\_\_ Relation ship to patient: \_\_\_\_\_

**PATIENT FINANCIAL RESPONSIBILITY AND MUTUAL AGREEMENT**

I hereby assign my insurance benefits to be paid directly to the physician in this office. I hereby authorize the release of medical information related to the services received in this office.

If I do not have a valid referral for any visit as required by my insurance plan, I agree that I will be responsible for providing a valid referral within 48 hours of my visit. By signing below, I accept financial responsibility for all charges incurred at any visit if the appropriate referral is not received in the time specified or for non-covered services performed. I agree that a full body check constitutes my annual exam as per insurance guidelines.

I agree all cosmetic or elective services will be paid at the time service is rendered and I understand that any consultation fee and/or cosmetic or elective procedure charges cannot be submit to insurance.

I agree to pay all fees owed for services hereunder within thirty (30) days of date of service and agree to pay a late fee equal to 1.5% per month on any past due amounts. Should it become necessary to use an outside collection agency and/or to initiate litigation to collect payment from me, I agree to reimburse us the fees of any collection agency, which may be based on a percentage at a maximum of 33 1/3% of the debt, and all costs and expenses, including reasonably attorney's fees, we incur in such collection efforts.

PATIENT/GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_

JUVA has a policy to ensure the privacy of your medical information that is in concordance with the federal Health Insurance Portability and Accountability Act (HIPAA). You have the right as a patient of JUVA to receive a written or verbal explanation of the program to maintain confidentiality. I acknowledge that JUVA has given me a copy of its office privacy notice. I am aware of JUVA's policies and their patient bill of rights.

I request that payment of authorized benefits from Medicare and/or my health insurance carrier(s) be made either to me or on my behalf to Bruce E. Katz, MD, Dr. Navin Arora, Kathryn Frew, MD, Ross Zeltser, MD, Grigoriy Mashkevich, MD, Marianne Woody, NP, Johanna Petrycki, PA, for services furnished to me by my provider. I authorize any holder of medical information about me to release medical records, lab reports, radiology reports, and/or photographs to the Centers for Medicare & Medicaid Services, my health insurance carrier(s), and/or its agents any information needed to support eligibility for coverage for medical services. I understand that if I do not cancel any of my appointments at least 24 hours before, I may be charged a cancellation fee.

Bruce E. Katz, M.D., P.C., JUVA Skin & Laser Center & East 56<sup>th</sup> Street Medical PLLC (collectively labeled "*Physician*") agree to provide treatment to: "Patient" named above. The Physician takes pride in being able to extend a greater degree of privacy than is required by law.

Federal and State privacy laws are complex. Unfortunately, some medical offices try to find loopholes around these laws. For example, physicians are forbidden by law from receiving money for selling lists of patients or medical information to companies to market their products or services directly to patients without authorization. Some medical practices, though, can lawfully circumvent this limitation by having a third party perform the marketing. While personal data is never technically in the possession of the company selling its products or services, the patient can still be targeted with unwanted marketing information. Physician believes this is improper and may not be in the patients' best interest. Accordingly, Physician agrees not to provide medical information for the purpose of marketing directly to Patient. Regardless of legal privacy loopholes, Physician will never attempt to leverage its relationship with Patient by seeking Patient's consent for marketing products for others.

We want your feedback. If our office gets it right, tell us. If we could do something better, tell us. We take quality improvement seriously. While there are scores of "rating sites" in cyberspace, many fail to provide useful information. Let's get it done right. We can make recommendations as to which sites follow minimum standards for fairness and balance. Just ask us.

I consent to receiving text and email communications from Bruce E. Katz, M.D., P.C., JUVA Skin & Laser Center & East 56<sup>th</sup> Street Medical PLLC. I understand that text/email communications are regarding promotional offerings or appointment reminders only. No private health information will be transmitted via text/email without my express written consent. I understand I am able to opt out of receiving these type of communications at any time.

Physician has invested significant financial and marketing resources in developing the practice. Nothing in this Agreement prevents a patient from posting commentary about the Physician - his practice, expertise, and/or treatment - on web pages, blogs, and/or mass correspondence. In consideration for treatment and the above noted patient protection, if Patient prepares such commentary for publication on web pages, blogs, and/or mass correspondence about Physician, the Patient exclusively assigns all Intellectual Property rights, including copyrights, to Physician for any written, pictorial, and/or electronic commentary. This assignment shall be operative and effective at the time of creation (prior to publication) of the commentary.

This Agreement shall be in force and enforceable for a period of five years from Physician's last date of service to Patient. As a matter of office policy, Physician is requiring all patients in its practice sign the Mutual Agreement so as to establish that any anonymous or pseudonymous publishing or airing of commentary will be covered by this agreement for all Physician's patients. Further, this Agreement will survive for a minimum of three years beyond any termination of the Physician-Patient relationship.

Patient and Physician acknowledge that breach of this Agreement may result in serious, irreparable harm. Patient and Physician agree to the right of equitable relief (including but not limited to injunctive relief). Should a breach of this Agreement result in litigation, the prevailing party in the litigation shall be entitled to reasonable costs, expenses, and attorney fees associated with the litigation.

JUVA supports the right of each patient to develop an advance directive; however, such advance directive (variously also known as patient's living will, patient proxy for health care, DNR, DNI) I acknowledge that any advance directive I may have will be suspended and not be honored during the time I am in the JUVA office.

Patient has been given the opportunity to ask questions and receive satisfactory and adequate explanations.

PATIENT/GUARDIAN \_\_\_\_\_

DATE \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Date \_\_\_\_\_

Birth Place: \_\_\_\_\_  Single  Divorced  Married  Widow(er)

Education: \_\_\_\_\_ Years High School \_\_\_\_\_ Years College \_\_\_\_\_ Years Post-Graduate

JUVA recommends using our partnered In-Network Pharmacy, Apotheco. Apotheco is located in lower Manhattan and offers free delivery to all NY patients. All prescriptions are electronically submitted.

Do you wish to use Apotheco as your pharmacy?  Yes  No. If no, please provide the below information.

Pharmacy Name: \_\_\_\_\_ Pharmacy Phone: \_\_\_\_\_

Pharmacy Address: \_\_\_\_\_

What medications are you now taking? (Please list ALL prescription medications with their dose and frequency)

Medication Name	Dose	Frequency

Are you using any type of herbal medication? (If yes, describe) \_\_\_\_\_

What cosmetics, soaps, hair & skin products do you use regularly? \_\_\_\_\_

	CIRCLE ONE	IF YES, EXPLAIN
Do you have any allergies to medications?	No/Yes	_____
Have you recently taken aspirin? Blood thinners?	No/Yes	_____
Any sinus, hay fever or asthma in your family?	No/Yes	_____
Do you have a personal or family history of skin cancer or melanoma?	No/Yes	_____
Any trouble with healing? Keloid scars?	No/Yes	_____
Have you ever had liver problems or hepatitis?	No/Yes	_____
Do you have a pacemaker?	No/Yes	_____
Do you have high blood pressure?	No/Yes	_____
Do you have heart problems? Previous heart attack?	No/Yes	_____
Do you have any lung or breathing problems?	No/Yes	_____
Do you have any history of tuberculosis?	No/Yes	_____
Do you have fainting spells? Any seizures?	No/Yes	_____
Do you have diabetes? Low blood sugar?	No/Yes	_____
Have you ever been hospitalized?	No/Yes	_____
Have you ever had any cosmetic surgery?	No/Yes	_____
Have you ever had major surgery?	No/Yes	_____
Any serious illness or injuries in the past year?	No/Yes	_____
Do you have a living will?	No/Yes	_____

Woman – Menstrual History: Are you now having regular periods? If not, please explain. \_\_\_\_\_

Do you take Birth Control Pills? No/Yes \_\_\_\_\_ If yes, what brand? \_\_\_\_\_ How Long? \_\_\_\_\_

Are you planning to become pregnant? No/Yes \_\_\_\_\_

**CONSENT FOR TREATMENT**

I hereby give my consent for medical examination and treatment. I consent to routine dermatological procedures such as skin biopsy, treatment with liquid nitrogen, or the removal of minor skin lesions. These procedures will be explained in detail before treatment.

Date \_\_\_\_\_ Signed \_\_\_\_\_



JUVA maintains your health care information in a confidential manner. Your information may be used for treatment, payment, and health care operations. For example, our physicians and nurses need access to your record to treat you, our billing office may use the information to obtain payment from your insurance, and our office managers may use the information for quality assurance purposes.

Your rights as a patient of JUVA under the Health Insurance Portability and Accountability Act (HIPAA) including the following:

1. You have the right to see and get copies of your record.
2. You have the right to request that specific person(s) not see your record.
3. You have the right to receive your medical information such as laboratory tests in a confidential fashion.
4. You have the right to request that your medical records be amended.
5. You have the right to request an accounting of everyone to whom the office reveals your medical information for purposes other than treatment, payment, or office operations.

If you want to learn the procedure to receive copies of your medical record, please contact a JUVA representative.

JUVA abides by federal, state, and local laws.



## Cancellation Policy for JUVA Skin & Laser Center

Dear Patient:

Please be advised that there is a 24 hour cancellation policy at JUVA Skin & Laser Center.

If you need to cancel your appointment, your cancellation must be received a minimum of 24 hours in advance of your scheduled appointment time. (Leaving a message on our voicemail the night before the appointment does not allow us enough time to schedule another patient in the cancelled slot).

Failure to cancel a minimum of 24 hours in advance of your appointment will make you liable for a non-refundable cancellation fee of \$100.00 for an office visit or a higher fee for a procedure. From time to time, as an executive and discretionary measure, fees may be waived on a case-by-case basis, particularly if you reschedule on the same day as the cancellation due to an unforeseen scheduling conflict.

All medically based cancellations will require a note from a physician or medical facility. Medically based cancellations will have this cancellation fee waived. We must also collect your credit card information in order to bill for deductibles, co-insurance charges, co-payments and cancellation fees. Please ask for our credit card policy sheet for further information.

Please sign this form acknowledging comprehension and agreement with the above policy and return to the office in-person, by fax to 212-421-9502, or scan and e-mail the signed document to [mail@juvaskin.com](mailto:mail@juvaskin.com). Thank you in advance for your cooperation.

We will accept American Express, Master Card, Visa and Discover. Please complete the following:

- American Express     Master Card     Visa     Discover

Account Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Exp. Date \_\_\_\_\_      Security Code \_\_\_\_\_

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**Patient Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Reason for Today's Visit:** \_\_\_\_\_

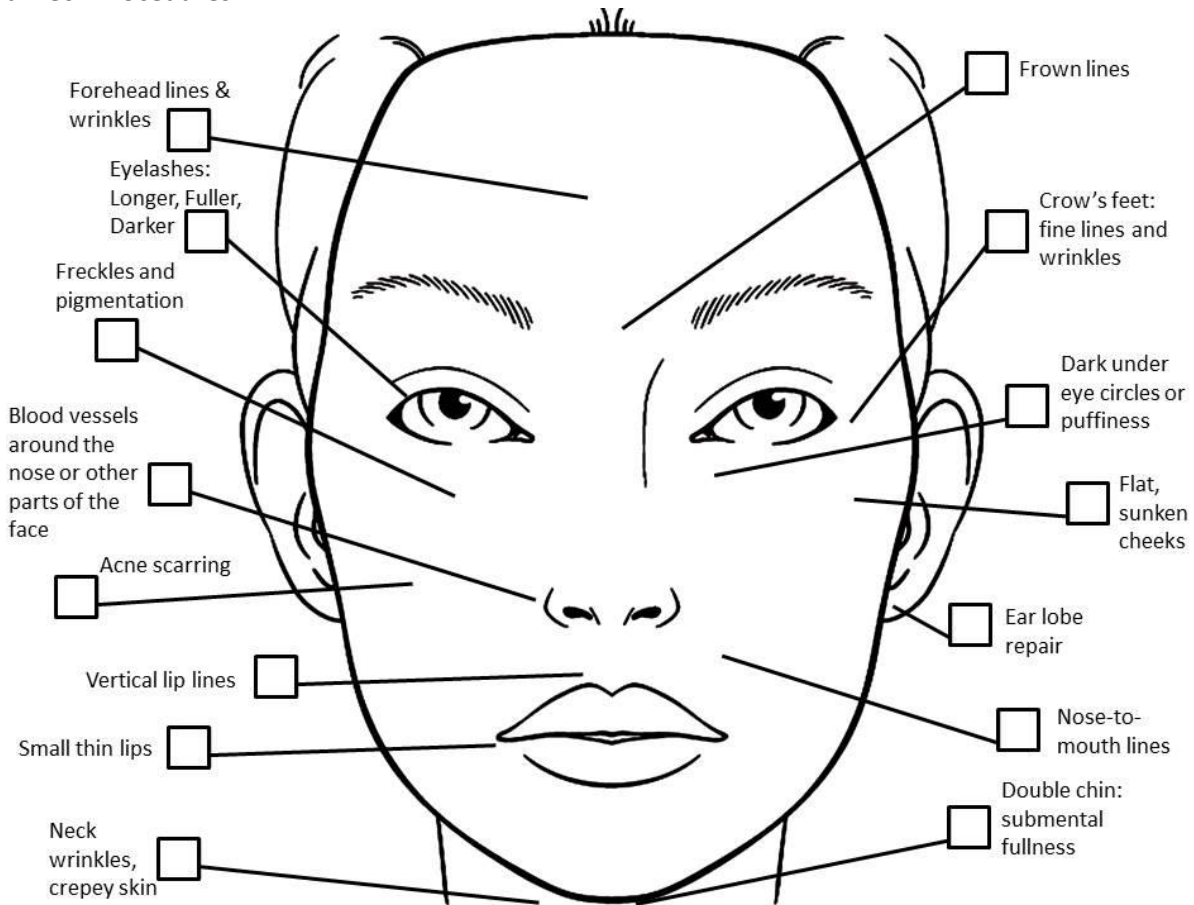
**Email Address:** \_\_\_\_\_ **Referred by:** \_\_\_\_\_

In addition to our medical dermatology, our physicians also specialize in numerous aesthetic and cosmetic procedures. To ensure we are meeting your needs, please check all that apply:

**Body Procedures:**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Liposuction/SmartLipo | <input type="checkbox"/> Skin Tightening for Skin Laxity | <input type="checkbox"/> Laser Tattoo Removal  |
| <input type="checkbox"/> Cellulite Treatment   | <input type="checkbox"/> Non-invasive Fat Reduction      | <input type="checkbox"/> Blue or Red Leg Veins |
| <input type="checkbox"/> Feminine Rejuvenation | <input type="checkbox"/> Stretch Marks or Scarring       | <input type="checkbox"/> Unwanted Hair         |

**Face and Neck Procedures:**



- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Rough Skin Texture | <input type="checkbox"/> Uneven Skin Tone | <input type="checkbox"/> Hyper-Pigmentation |
| <input type="checkbox"/> Brown Spots        | <input type="checkbox"/> Red Spots        | <input type="checkbox"/> Laser Acne Therapy |

What would you like to see at JUVA Skin & Laser Center? \_\_\_\_\_

**Patient Signature:** \_\_\_\_\_